

The Arthritis Foundation of the Northern Territory Incorporated
Trading as Arthritis & Osteoporosis NT

**Annual Report
2014 - 2015**

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Introduction

Welcome to the 2014-2015 Annual Report of The Arthritis Foundation of the Northern Territory Incorporated. It is designed to meet the requirements of the organisation's Constitution and the Associations Act 2003, containing all information required for the Annual Return to the NT Department of Business. For the year ending 30 June 2015, the Board has performed all Management Committee functions.

The Foundation has a number of business names, the most common being Arthritis & Osteoporosis NT (AONT). In keeping with this practice "AONT" will be used throughout this document.

AONT is primarily an organisation for the benefit of, and services to, people with arthritis and osteoporosis. These services may also have relevance to some other musculoskeletal conditions.

Historical Note

In May 2016 it will be the 35th anniversary of the founding of the organisation, then known as the Arthritis & Rheumatism Association of the NT. An extract from the first Annual Report states: "a meeting was held at Parap Primary School for the purpose of discussing the needs of arthritis sufferers and what expectations they might have with regard to the forming of an association".



The AONT office today

We have come a long way since those early beginnings, for many years operating out of the home-based offices of generous volunteers. It would be interesting to compile a comprehensive history of the organisation and any information or materials relating to the early years, especially from 1981 to 2002, would be much appreciated.

President's Report

Funding and Service Agreement with the Northern Territory Government

The current Service Agreement runs from January 2015 to June 2017. This 2 ½ year term will allow the Agreement to conveniently end with the financial year.

We have again managed some small grant projects throughout the year. More details are provided in "Grant Applications and Projects" on Page 9. Thanks to staff members and our volunteers for all their efforts in applying for grants, and managing the projects.

Fundraising capacity continues to be limited, due both to our limited resources to organise traditional events as well as the vulnerable health status of most of AONT membership. Refer to Page 10 for information on "Donations, Fund Raising and Sponsorship".

Staffing

We have two ongoing part time positions - Administrative Assistant and Bookkeeper - which equate to less than one full time position. See “Structure and Running of the Organisation” on Page 7 for more details.

Natalie Valastro, our bookkeeper since early 2006, is a highly valued member of our team. Thank you, Natalie for your cheerful reliability. In April 2014 we welcomed Deidre Moldenhauer into the dedicated administrative role of Administrative Assistant, where her skills and quiet enthusiasm are much appreciated.

During the year we experienced some changes with the **National Local Exercise Program (NLEP)**. A project funded by the Australian Government and coordinated by Arthritis Australia, it has been renamed **The Joint Movement**. It is an arthritis-focussed exercise program developed by an expert advisory panel to deliver:

- an accredited exercise program for people with arthritis,
- streamlined arthritis specific referral pathways for GPs, and
- a suite of exercise program options for arthritis.

Initially Mitch Cameron worked as our NT Coordinator from May to September 2014. Mitch resigned to take up a full time position elsewhere, and Lucinda Moody (formerly the National Manager of the program) was engaged as the NT Coordinator from October 2014 to June 2015. At the time of writing this report, Arthritis Australia had advised that accreditation of exercise leaders and all other aspects of the project will be managed by **The Joint Movement** National Manager. Work on the program will continue in 2016 and I look forward to the launch of this program which will be of great benefit to those with arthritis.

Volunteers

Thank you to all the volunteers, including members of the Board, who do so much to keep the organisation going, including:

- Working in the office regularly,
- Running self-help courses, and
- Supporting a wide range of activities outside office hours.

To fully appreciate the extent of this effort, see “Structure and Running of the Organisation” on Page 7 for a detailed list of activities.

I particularly want to thank those volunteers who bring special expertise (technical, administrative and managerial) to the organisation and/or contribute many, many hours to support service delivery and ensure that all our legal obligations are met.

Office hours continue to be 9:30am to 2:00pm Monday through to Thursday. Between the volunteers and paid staff there are usually at least two people in the office each day. There are occasional days when the office is late in opening or early in closing, due to unavailability of personnel. Additional details of our activities are listed in “Achievements” on Pages 10 to 18.

Support of AONT by the Community and Other Organisations

Once again I would like to thank all those who have supported AONT throughout the year:

- Members and non-members who have made donations, often on a regular basis;
- Arthritis Australia for special one-off funding and assisting with special projects;
- Arthritis Australia and Osteoporosis Australia for providing AONT with up to date information and materials;
- The Arthritis Foundation of South Australia for training and ongoing assistance with their revamped pain management course, “Take Charge of Pain”;
- The Arthritis Foundations of New South Wales, Queensland, Victoria and Western Australia for a range of booklets;
- Nurse Carly Phillips from the Rheumatology Department at Royal Darwin Hospital (RDH) for all her assistance. (During the year rheumatologist Dr Vipin Tayal joined the RDH team, supported by Dr Steven Brady at Alice Springs Hospital);
- The people who attend our two support groups and keep them active: the Palmerston Support Group and Conversation Café which meets at various venues around Darwin;
- The various organisations who invite us to provide presentations and/or participate in their events; and
- All those who help with donations and/or fundraising events.

Denis Power
President

Governance

As an organisation incorporated under the Associations Act 2003, the Board has the responsibility of running the organisation, with authority to employ persons as necessary and viable. We first became incorporated in July 1983. Nowadays, with recurrent NT Government funding, we are able to maintain an office in the Rapid Creek Business Village, with modest staffing levels. However, volunteer involvement is still crucial to the viability of the organisation, with volunteer hours each week exceeding that of employee hours. All Board positions are also voluntary.

The Board

The Board normally meets monthly and maintains regular contact with each other and with staff. Other Board meetings are called as needed to deal with specific matters. Some of our Board members are also regular office volunteers. During the year some Board members attended a Good Governance Principles seminar, training for Social and Community Sector Workers and also a Standard Grants Funding Contract Information Session.

Our Constitution requires election at the Annual General Meeting (AGM) of office bearers: President, Vice-President, Treasurer, Secretary, Public Officer (who may hold another office concurrently), and a minimum of three and no more than ten ordinary members (refer to Clause 7.2.9). Throughout the year, the Board has authority to appoint a member to fill any vacancy arising, whether office bearer or ordinary member and any person so appointed shall hold office until the following AGM (Clause 10.4).

From 1st July 2014 until the 2014 AGM on 25th October the AONT Board comprised:

President	Denis Power
Vice President	Peg Gellert
Treasurer	Charles Atherton
Secretary	Hilary Fowler
Public Officer	Ruth Garden
Ordinary Members	Ash Dally, Annemarie Leutwiler, Joan Crombie, Margaret Murray, Mary Willis

As at 30th June 2015 the AONT board comprised:

President	Denis Power
Vice President	Peg Gellert
Treasurer & Public Officer	Ruth Garden
Secretary	Hilary Fowler
Ordinary Members	Charles Atherton, Joan Crombie, Margaret Murray, Mary Willis

They first joined the Board:

Ruth Garden	February 2006
Charles Atherton	October 2006
Mary Willis	October 2008
Denis Power	November 2009
Hilary Fowler	March 2010
Joan Crombie	June 2013
Margaret Murray	October 2013
Peg Gellert	February 2014

Service Agreement

For many years AONT has relied on core funding from Northern Territory Department of Health through a Service Agreement to:

- "1. Provide support services and relevant information to improve understanding of arthritis and osteoporosis.
2. Promote healthy lifestyles and self-management to reduce the burden of arthritis and osteoporosis".

Under this agreement AONT receives quarterly payments in advance and has six-monthly reporting obligations (The Performance Report) from June to December and January to July each year. These reports are in two parts: first, a written report containing statistics and details of the information and support provided, education and training (both volunteers and employees) and evidence of networks and partnerships. "**What We Did During the Year**" on Pages 13 to 18 is a summary of these reports.

The second part of the report is a financial statement demonstrating how funding from the Northern Territory Department of Health was spent. These reports are prepared in-house in a format required by the Department.

In October 2013 an Agreement was entered into for the 2014 calendar year:

- Base funding of \$80,419.00 per annum (+ GST, but no annual indexation)
- To service Darwin and Palmerston areas only.

In November 2014 an Agreement was entered into for January 2015 to June 2017, under the same terms. It was at our request that the term end with the financial year to simplify our reporting arrangements.

Structure and Running of the Organisation

Volunteer efforts are integral to the long term functioning of AONT, while employees provide core support in their given areas of expertise.

Staff to June 2015:

- | | | |
|---|-----------------------------------|-------------------|
| • Administration Assistant | Deirdre Moldenhauer | 20 hours per week |
| • Accounts | Natalie Valastro | 10 hours per week |
| • NT Project Coordinator for NLEP (National Local Exercise Program), renamed “The Joint Movement” | Mitch Cameron (to September 2014) | 16 hours per week |

Coordination of the “Joint Movement” program was continued by Lucinda Moody, as a consultant, from October 2014 to June 2015. At the time of writing this report, there was no active NT coordinator position, but Arthritis Australia is still working on the project, with the expectation of launching the actual exercise program in 2016.

Volunteers

Volunteers have continued to assist with reception and other office duties as required. On any day the office is open there are usually one to three volunteers on duty.

Volunteer hours recorded for the financial year were **2464**. This is equivalent to **47** hours per week (**205** hours per month). This includes many hours outside normal office hours in:

- General administration;
- Education activities;
- Fundraising and networking with different people and organisations; and
- Opening the office most Sunday mornings during the Rapid Creek Markets.

Volunteer activities outside the office include:

- Fundraising, including modelling for fashion parades;
- Information stands;
- Maintaining permanent information displays;
- Networking with other community and government organisations;
- Presentations;

- Self-management courses; and
- Support groups.

Responsibilities assumed by volunteers (including Board members)

- Mandatory reporting; and
- Membership database.

Volunteer responsibilities assisted by employees

- Community speaking engagements;
- Distribution lists;
- Fundraising activities (no separate fundraising committee);
- General administration, including reception duties, production of leaflets, printing of materials;
- Grant applications & acquittals;
- Information stands;
- Network meetings, subject to availability;
- Newsletter production and distribution, 4 per annum to all members, plus complimentary mailings;
- Presentations;
- Records management & resource management;
- Pain self-management courses;
- Support groups: convening, arranging special events & guest speakers; and
- Volunteer recruitment & support.

Membership

Membership falls due on 1st July each year and individual renewal notices are usually sent out with the September and December newsletters. At 30 June 2015 the number of members was 134, made up of 101 females and 33 males. This includes nine family memberships.

Membership income really does make a difference to AONT's ability to provide services. Members have the satisfaction of helping an organisation help many others.

Membership benefits include:

- Access to self-management courses;
- Access to support groups;
- Borrowing library;
- Free or subsidised entry to AONT events;
- Health advisory service; and
- Newsletter mail outs, four times per year.

Honorary Membership

Clause 4.1.4 of our Constitution makes provision for honorary membership to be conferred "on persons who by virtue of their special qualities or otherwise could assist in achieving the objects of

The Foundation”. Honorary membership exempts a member from payment of subscriptions, and is reviewed at each AGM, where it may be renewed (There is no provision in the Constitution to award honorary life membership). Most Honorary memberships have been awarded to members for their significant long term volunteer contribution. Others have been awarded to Friends of AONT in recognition of their support. Honorary memberships which have been renewed at subsequent Annual General Meetings up to and including the AGM of 2014 are as follows:

	<i>Date conferred</i>
Kay Brown, member volunteer	October 2007
June Proctor, member volunteer	October 2007
Maureen Archbold, member volunteer	October 2008
Sylvia Bugg, member volunteer	October 2008
Peg Gellert, member volunteer	October 2008
Ellen Hankin, member volunteer	April 2009
Ruth Garden, member volunteer	April 2010
Joy Lane, member volunteer	April 2010 <i>deceased August 2015</i>
Doreen Walton, member volunteer	April 2010
Dr Mary Samuel, rheumatologist	August 2011
Eleonora Matarazza, member volunteer	September 2011
Nick Jones, physiotherapist	October 2011
Carly Phillips, rheumatology nurse	October 2012
Ash Dally, board member	October 2013 <i>deceased December 2014</i>

Support Groups

AONT provides a range of forums that focus on helping people with arthritis and osteoporosis. Our aim is for participants to leave these meetings feeling better than when they arrived and new faces are very welcome.

Palmerston Arthritis Support Group – This long established group meets on the 3rd Monday of each month at 10:00am at the Brennan Electorate Office opposite the Target store. Guest speakers and special events are usually arranged by long term convenor Sylvia Bugg. This group has now been running continuously for 19 years. In November 2016, it will be 20 years, a cause for celebration.

Conversation Café – commenced in July 2011 and meets on the last Monday of each month at 10:30am at varying venues around Darwin. Conversation Café is an informal get together, without relying on a convenor, for people to have a chat over a cup of tea or coffee.

Grant Applications and Projects

Once again, efforts have been made to source additional funds to maintain and improve services. Grants are always project specific, and the projects cannot be started before the funding is approved. Sometimes projects have taken longer than anticipated, largely due to high workloads. Unfortunately, because of keen competition for limited funding, not all applications are successful, even where all selection criteria have been met.

Grant projects in 2014 - 2015:

Grant scheme	Approved	Project	Amount	Date finalised
NTG Community Benefit Fund	May 2014	Reprint of organisation brochures	\$1,480	December 2014
NTG Seniors Month	June 2014	Let's get moving again! 1. Activity sessions (18) 2. Exercise information sessions (2)	\$1,500	September 2014
City of Darwin	Unsuccessful, applied June 2015 for \$1,800	To provide an exhibition stand at the Annual Chronic Disease Network Conference, advertise in conference program & provide satchel inserts	NA	NA

Donations, Fund Raising and Sponsorship

Donations and sponsorship (both unrestricted and tied) over 2014-2015 amounted to \$5,618.

Thanks to the many members and non-members who have made donations, small and large, including:

- Blue Illusion, of Casuarina Shopping Square for continuing to host fashion parades and donating a percentage of subsequent sales during a 3 hour period: October 2014 and February 2015. Thanks also to our volunteers for participating as models.
- Lions Club of Litchfield.
- Lions Club of Darwin-Casuarina.
- Merit Partners.
- To all those members who made donations.

Achievements

As an integral part of service, our volunteers welcome opportunities to reach out into the community to raise consumer awareness. This includes providing information sessions to a range of audiences around town, including community groups, other non-government organisations like ourselves, and students at Charles Darwin University. However, we are mostly captured manning information stands and conducting fund raising events. Please refer to the tables in pages 13 to 18 for details of our many activities.



Fundraising fashion parade
at Blue Illusion:
members and friends of
AONT with manager Ingrid

At the Happiness and
Wellbeing Market in
Raintree Park as part of the
City of Darwin's Disability
Awareness Festival in
September 2015.

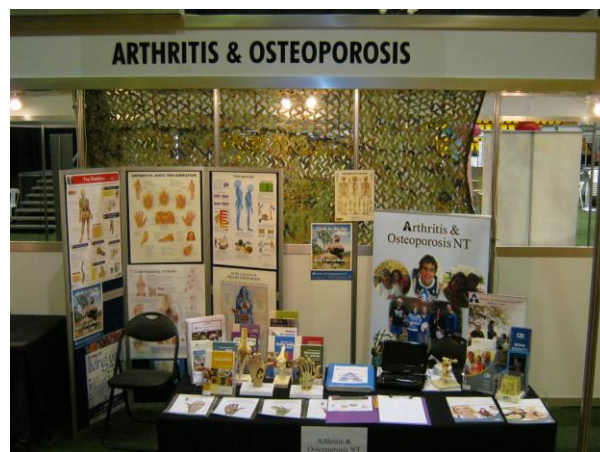


At COTA's 2015 Seniors Month
Expo in the Museum grounds



AONT members at Blue Illusion

Health and Fitness Expo in Darwin,
September 2014



Ruth Garden and Peg Gellert (second & third from R) at Arthritis SA with the course trainer, Leeanne (far R), and other participants attending the Take Charge of Pain workshop in Adelaide with Arthritis SA last June.

What We Did During the Year

The following information is drawn from our twice yearly reports to the Northern Territory Department of Health and provides an overview of our activities from 1 July 2014 to 30 June 2015. Some activities have been funded in part or entirely by a range of small grant programs and/or donations. Activities from July to the time of writing this report are not included in these tables but may be referred to elsewhere in the Report.

Enquiries & information packages distributed *A refers to arthritis, O refers to osteoporosis*

Location	A/O	Category	Time (min)	No of enquiries	Information Packs	Referrals	
Darwin/ Palmerston	A	General public	1265	81	52	Exercise programs	3
						GP or specialist	8
						Pain self-management program	5
						Hand physiotherapist	2
	O	General public	205	11	10	Self-management pain program	2
	A & O	Health Professionals	65	5	5	Warm water exercise	1
Other NT	O	General public	60	6	6		
	A & O	Health Professionals	305	13	13		
Other Australia	A	General Public	15	1	1		
		Totals	1915	117	87		

Consumer Education *A refers to arthritis, O refers to osteoporosis*

Location	Date	Disease Category	Title of Event/Course/ Group	Type	Attendees	Total Hours for Project including volunteer hours
	Year round	A & O	Website www.aont.org.au		4500 Visits 9792 Pageviews	65
Palmerston	Monthly	A & O	Palmerston Support Group	Support	5-8	10 per month
Darwin	Monthly	A & O	Conversation Cafe	Support	5-6	2 per month
Darwin	Weekly	A & O	Rapid Creek Sunday Market	Information	10	5 per week
Darwin	3 July 2014	A & O	ECH Therapy Services Support Group	Information & education	14	5
Darwin	4 July 2014	A & O	Alzheimers Health and Wellbeing Group	Information & education	15	5
Darwin	21 & 28 July 2014	A & O	Take Charge of Pain course	Education	8	20
Darwin	5, 12 19 26 Aug 2014 5, 12 19 26 Aug 2014 10, 17, 24, 31 Aug 2014 7, 21, 28 Aug 2014 15, 22, 29 Aug 2014 19 August 2014 26 August 2014	A & O A O	Seniors Month Activities (funded by a Seniors Month Grant) Line Dancing } English Country Dancing } Line Dancing } Scottish Country Dancing } Lawn Bowls for beginners } Arthritis and exercise seminar } Osteoporosis and exercise seminar }	Exercise suitable for people with arthritis and/or osteoporosis Information & education (Territory Sports Medicine)	65 18 15	65
Darwin	27 & 28 September 2014	A & O	Health & Fitness Expo	Information	20	46
Darwin	13 November 2014	A & O	Anglicare	Education of volunteers	8	6

Location	Date	Disease Category	Title of Event/Course/ Group	Type	Attendees	Total Hours for Project including volunteer hours
Darwin/Palmerston/Rural	13 March 2015	A	Arthritis Awareness Week – feature in Sun newspaper	Information/promotion of services		12
Darwin	19 March 2014	A	Arthritis Awareness Week – presentation on exercise	Information & education	15	10
Darwin	17 April	A & O	Falls Prevention Seminar at COTA	Education	14	20
Darwin	28 April, 5 May	A & O	Take Charge of Pain course	Education	6	30

Health Professional Education *A refers to arthritis, O refers to osteoporosis*

Location	Date	Disease Category	Group	Type	Attendees	Total Hours for Project including volunteer hours
Darwin	1 July 2014	A & O	AONT presenters	Upskilling of leaders on Take Charge of Pain Course	4	10
Alice Springs (funded entirely by AONT generated income, not NT Govt funds)	2-7 September 2014	A & O	CDN Conference Alice Springs Hospital, 3 medical practices and 4 pharmacies in Alice Springs	Display and information Information & resource kits	250 11	130
Darwin	30 October 2014	A & O	CDU Aged Care Students	Information re our resources for patients and carers	12	8
Darwin	28 May 2015	A & O	CDU Aged Care Students	Information re our resources for patients and carers	18	8

Professional Development - staff and volunteers

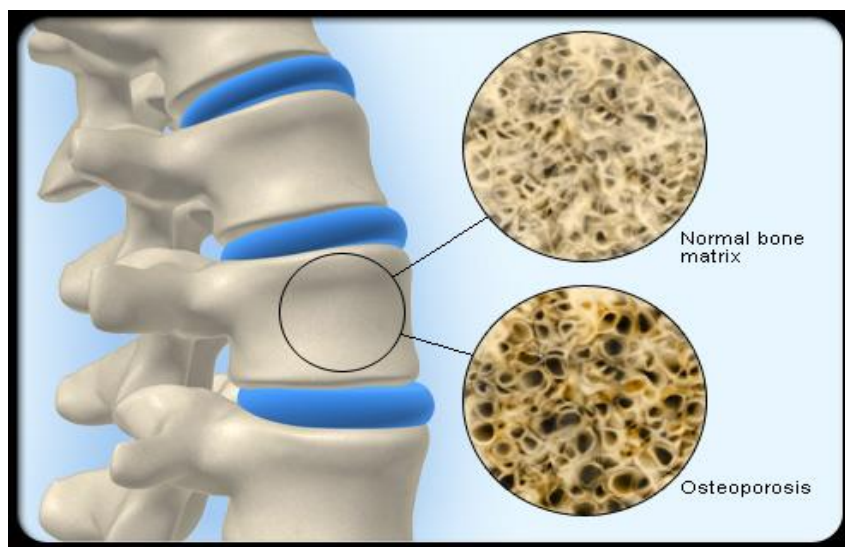
Location	Date	Disease Category	Who	Type	AONT Attendees	Total Hours for Project
Darwin	1 April 2015	A & O	Board members	Presentation re new Grant Management System	2	12
Darwin	15 April 2015	A & O	Volunteer	NTCOSS – training for social and community sector workers	1	6
Darwin	13 May 2015	A & O	Volunteer	Advertising Seminar	1	6
Darwin	May, June 2015 & ongoing		Staff	Cert IV Frontline Leadership & Management	1	10 hours per week
Adelaide	24 June 2015	A & O	Volunteers	Take Charge of Pain training	2	20
Adelaide	25 June 2015	A & O	Volunteers	Health Professional Conference	2	28



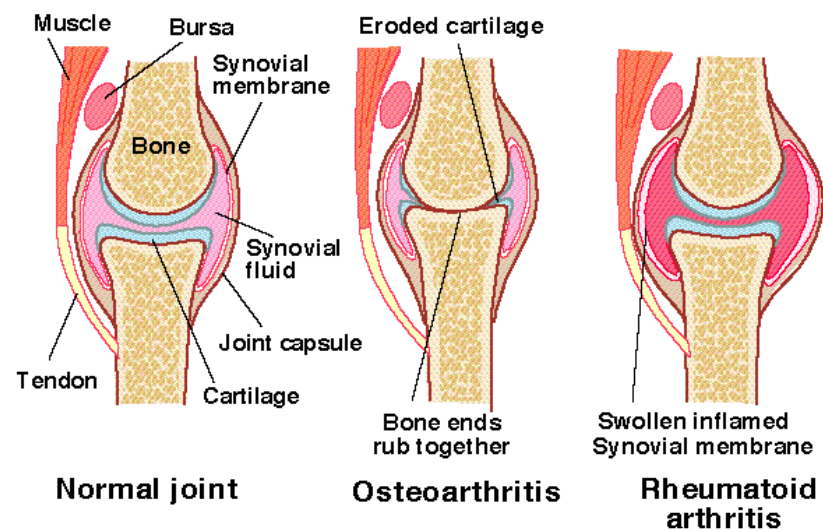
Networks and partnerships

Location	Disease Category	Group	Description
Darwin/Sydney	A	Arthritis Australia and state Affiliates	<ol style="list-style-type: none"> 1. AONT has a Member on the Council of Advice of Affiliates 2. AONT is working with Arthritis Australia on the Federal “Better Arthritis and Osteoporosis Initiative” (2010 to 2014) 3. Distribute materials produced by Arthritis Australia, Arthritis NSW, Arthritis QLD and Arthritis VIC 4. Arthritis Australia is developing an exercise program specifically for arthritis called National Local Exercise Program. AONT employed an NT Coordinator for this project.
Darwin/Sydney	O	Osteoporosis Australia	Distribute materials produced by Osteoporosis Australia, including <i>Osteoblast</i> (newsletter)
Darwin	A & O	Disability Advisory Committee (City of Darwin)	Attend meetings
Darwin	A & O	Chronic Diseases Network	Exchange information and ideas, use CDN-enews for advertising; trade stand at CDN annual Conference.
Darwin	A & O	Movement for Life Physiotherapy	Refer clients to drop in sessions at their hydrotherapy pool. Physiotherapists have presented sessions for our clients.
Darwin	A & O	Anglicare	Exchange information and ideas; make presentations as requested.
Darwin	A & O	Carers NT	Exchange information and ideas; attend Darwin Aged and Disability Network meetings
Darwin	A & O	COTA	Exchange ideas, provide information as requested, collaboration in running events such as Falls Prevention Seminar
Darwin	A & O	NT&SA Volunteering	Consultation and exchange ideas

Location	Disease Category	Group	Description
Darwin	A & O	CDU	Provide education for health students.
Darwin	A	Carly Phillips, RDH	Provide information for patients, referrals from them to us and us to them
Darwin and regional centres	A & O	Businesses, schools, community organisations	Bulk mail outs – general promotion of AONT (funded by NTG Community Benefit Grant)
Darwin/Melbourne	A & O	beyondblue	Materials distributed to assist people with arthritis and osteoporosis and their carers, also suffering from depression and anxiety



NORMAL and OSTEOPOROTIC BONES



NORMAL and ARTHRITIC JOINTS *ABonsall*

Financial Report

As shown in the audited financial statements for the year ended 30 June 2015 the Association has continued the use of accrual accounting to enable a meaningful financial position to be shown. This is reflected in the balance sheet and the statement of income and expenditure as explained below.

The balance sheet shows:

- Prepayments of \$3,200 which records insurance expenses paid in the financial year to 30 June 2015 for part of the financial year to 30 June 2016. This expense is carried forward to be expensed in the financial reports for the period to which it relates.
- Provision for Employee Entitlements, both current and non-current liabilities detailed in Note 6 to the accounts records the annual leave and long service leave accrued but not taken by employees as at 30 June 2015.
- Unexpended grants total of \$54,225 as detailed in Note 7 to the accounts. This is funding received for specific purposes which has not been fully expended as at 30 June 2015 and has been carried forward to the new financial year to ensure the funding is expended as required and able to be reported on correctly.

The statement of income and expenditure records an operating surplus of \$78,773 however when the unexpended grant funds are carried forward to the 2015-16 financial year there is a Net Operating Surplus of \$24,548 which adds to the accumulated funds of the association.

The organisation is in a reasonable financial position with total Accumulated Funds of \$78,937 which is reflected in the Balance Sheet and covered by the funds in the association bank account. These funds are available to cover operational costs of the organisation that are not fully covered by government grant funds in the 2015-16 financial year plus other unfunded areas.

Special Purpose Financial Report

This includes all income and expenditure items (Profit and Loss statement), and a Balance Sheet of all assets and liabilities, both for the full financial year. This report is prepared by an independent auditor.

Arthritis Foundation of the Northern Territory Incorporated

*SPECIAL PURPOSE FINANCIAL REPORT
for the year ended
30 JUNE 2015*

ARTHRITIS FOUNDATION OF THE NORTHERN TERRITORY INCORPORATED

INDEX TO THE SPECIAL PURPOSE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2015

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BOARD OF MANAGEMENT'S STATEMENT
FOR THE YEAR ENDED 30 JUNE 2015

In our opinion and to the best of our knowledge and belief:

(a) The accompanying financial report as set out on pages 5 to 13, being a special purpose financial statement, is drawn up so as to present fairly the state of affairs of the Arthritis Foundation of the Northern Territory Incorporated (the "Association") as at 30 June 2015 and the results of the Association for the year ended on that date;

(b) The accounts of the Association have been properly prepared and are in accordance with the books of account of the Association; and

(c) The Board has reasonable grounds to believe that the Association will be able to pay its debts as and when they fall due.

We confirm as follows:

(a) The Board of Management during the financial year was:

President: Denis Power

Public Officer: Ruth Garden

Vice-President: Peg Gellert

Treasurer: Ruth Garden

Secretary: Hilary Fowler

Non-Executive members:

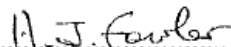
Charles Atherton, Joan Crombie, Margaret Murray, Mary Willis.

(b) The principal activities have not altered from previous years and are:
public and individual education and advocacy in the area of arthritis and osteoporosis treatment and management.

The net result of the Association for the year was \$24,548 (2014: of \$0).



Treasurer



Secretary

Darwin

Date: 26 October 2015



Independent auditor's report to the members of Arthritis Foundation of the Northern Territory Incorporated

We have audited the accompanying financial report, being a special purpose financial report of Arthritis Foundation of the Northern Territory Incorporated (the "Association"), which comprises the balance sheet as at 30 June 2015 and the Statement of income and expenditure for the year then ended, a summary of significant accounting policies, other explanatory notes and the Board of Management's statement.

The Responsibility of the Board of Management for the Financial Report

The Board of Management of the Association is responsible for the preparation and fair presentation of the financial report and have determined that the accounting policies described in Note 1 to the financial statements which form part of the financial report are appropriate to meet the financial reporting requirements of the Associations Act and are appropriate to meet the needs of the members. The Board of Management's responsibility also includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances. These policies do not require the application of all Accounting Standards and other mandatory financial reporting requirements in Australia.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. No opinion is expressed as to whether the accounting policies used, as described in Note 1, are appropriate to meet the needs of the members. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Board of Management, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of the Australian professional accounting bodies.

Basis for Qualified Auditor's Opinion

As is common for organisations of this type, it is not practicable to establish an efficient system of internal control over income, other than grant income, prior to its initial entry in the accounting records. Accordingly our audit in relation to income, other than grant income, was limited to amounts recorded.

Qualified Auditor's Opinion

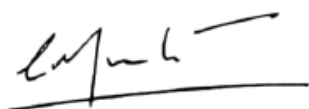
In our opinion, except for the effects on the financial report of such adjustments, if any, as might have been determined to be necessary had the limitation referred to in the preceding paragraph not existed, the financial report presents fairly, in all material respects, the financial position of Arthritis Foundation of the Northern Territory Incorporated as of 30 June 2015 and of its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements and the Associations Act.

Basis of Accounting and Restriction on Distribution

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist Arthritis Foundation of the Northern Territory Incorporated to meet the requirements of the Associations Act and the Association's constitution. As a result, the financial report may not be suitable for another purpose. Our report is intended solely for Arthritis Foundation of the Northern Territory Incorporated and should not be distributed to parties other than Arthritis Foundation of the Northern Territory Incorporated.

Merit Partners

Merit Partners



MunLi Chee
Director

DARWIN
26 October 2015

meritpartners.com.au

ARTHRITIS FOUNDATION OF THE NORTHERN TERRITORY INCORPORATED

BALANCE SHEET

AT 30 JUNE 2015

	Notes	30 June 2015 \$	30 June 2014 \$
<u>CURRENT ASSETS</u>			
Cash and bank	2	143,960	102,240
Prepayments	3	3,200	3,178
		<u>147,160</u>	<u>105,418</u>
<u>NON CURRENT ASSETS</u>			
Property, plant and equipment		-	-
		<u>-</u>	<u>-</u>
TOTAL ASSETS		<u>147,160</u>	<u>105,418</u>
<u>CURRENT LIABILITIES</u>			
Payables	4	5,921	2,793
Accruals	5	2,100	2,000
Provision for employee entitlements	6	5,564	1,465
Unexpended grants	7	54,225	41,616
Other current liability	8	-	200
		<u>67,810</u>	<u>48,074</u>
<u>NON CURRENT LIABILITIES</u>			
Provision for long service leave	6	412	2,955
		<u>412</u>	<u>2,955</u>
TOTAL LIABILITIES		<u>68,222</u>	<u>51,029</u>
NET ASSETS		<u>78,938</u>	<u>54,389</u>
<u>MEMBERS FUNDS</u>			
Balance at the beginning of the year		54,389	54,389
Current Year Surplus/(Deficit)		24,548	-
Accumulated Funds		<u>78,937</u>	<u>54,389</u>

The Balance Sheet should be read in conjunction with the notes to
and forming part of the financial statements.

ARTHRITIS FOUNDATION OF THE NORTHERN TERRITORY INCORPORATED

STATEMENT OF INCOME AND EXPENDITURE

FOR THE YEAR ENDED 30 JUNE 2015

	Notes	30 June 2015 \$	30 June 2014 \$
INCOME			
Grant Income			
Unexpended Grants B/Fwd		41,616	6,946
NT Government Grant - Operational		82,735	80,419
NT Government Grant - Non-recurrent		1,500	1,480
CDN - Non-Recurrent		-	2,000
Other		71,125	30,018
Total Grant Income		196,976	120,863
Non-grant Income			
Memberships		2,061	2,798
Fundraising		5,618	5,799
Raffles		-	862
Interest Received		2,598	2,127
Course Fees		538	191
Arthritis Australia		18,501	-
Total Non-grant Income		29,316	11,777
TOTAL INCOME		226,292	132,640
EXPENDITURE			
Audit & Accounting		4,260	4,000
Advertising & Promotion		7,697	5,832
Bank charges incl Merchant fees		442	446
Newsletter, Publication & Information Resources		1,293	1,001
Business Lodgement Permits & fees		84	257
Client Support Services		929	-
Memberships		64	250
Computer Software, Consumables & Support		2,178	2,431
Consultancy Fees		382	402
Electricity		1,788	1,351
General Administration		2,586	-
Insurance - General & Workers Comp		3,932	4,216
Legal Fees		-	1,174
Photocopying		1,805	2,658
Printing, Stationery & Postage		1,329	2,331
Program Coordination NLEP		21,433	-
Rent		21,875	18,766

The Statement of Income & Expenditure should be read in conjunction with the notes to and forming part of the financial statements.

ARTHRITIS FOUNDATION OF THE NORTHERN TERRITORY INCORPORATED

STATEMENT OF INCOME AND EXPENDITURE

FOR THE YEAR ENDED 30 JUNE 2015

	Notes	30 June 2015 \$	30 June 2014 \$
EXPENDITURE (CONT)			
Repairs & Maintenance & Minor Equipment		3,533	1,036
Staff / Volunteers Training		510	2,683
Salary & Wages		53,626	33,094
Superannuation		5,095	3,061
Employee Entitlements Movement		1,557	807
Staff Amenities		186	329
Telephone		3,362	3,766
Travel		5,883	-
Volunteer & Member		1,628	681
Work Health Safety		62	452
TOTAL EXPENDITURE		147,519	91,024
Operating Surplus		78,773	41,616
Unexpended Balances Carried Forward			
Unexpended Grants Carried Fwd		54,225	41,616
Balances Carried Forward		54,225	41,616
Net Operating Surplus/(Deficit)		24,548	-

The Statement of Income & Expenditure should be read in conjunction with the notes to and forming part of the financial statements.

ARTHRITIS FOUNDATION OF THE NORTHERN TERRITORY INCORPORATED

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2015

1. SUMMARY OF ACCOUNTING POLICIES

The accounting policies adopted by Arthritis Foundation of the NT Incorporated (the "Association") are stated in order to assist in the understanding of the financial report. These policies have been consistently applied except as otherwise indicated.

(a) Financial Reporting Framework

The Association is not a reporting entity because in the opinion of the Board there are unlikely to exist users of the financial report who are unable to command the preparation of reports tailored so as to satisfy specifically all of their information needs. Accordingly, this "special purpose financial report" has been prepared to satisfy the Board's reporting requirements of the Constitution and the Associations Act NT. The Association is a not-for-profit entity

The financial report has been prepared on the basis of historical cost and except where stated, does not take into account changing money values or current valuations of non-current assets.

(b) Depreciation of Property, Plant and Equipment

Items of property, plant and equipment with a cost of \$5,000 and over (if any), are depreciated over their estimated useful lives using the straight line method. Other minor items of equipment are expensed.

(c) Employee Entitlements

The amount expected to be paid to employees for their pro-rata entitlements to long service and annual leave is accrued annually at current wage rates.

Sick leave is accrued in the payroll system but not provided for in the accounts, sick leave is non-vesting.

A provision for long service leave is recorded on a pro-rata basis and is measured at current rates and classified as both current and non-current liability as applicable .

(d) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST.

Receivables and payables are recognised inclusive of GST. The net amount of GST recoverable from, or payable to, the taxation authority is included as part of receivables or payables.

(e) Government Grants

Grants are recognised as revenue in accordance with the year in which the service to which they relate is performed. Grants received or receivable in respect of services that will be provided in future years, are treated as a liability. The portion of grants unspent at year end, is transferred to current liabilities as unexpended grants and carried forward to the next financial year.

(f) Income Tax

The Association is exempt from income tax.

ARTHRITIS FOUNDATION OF THE NORTHERN TERRITORY INCORPORATED**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**
FOR THE YEAR ENDED 30 JUNE 2015

	30 June 2015 \$	30 June 2014 \$
2. CASH AND BANK		
Petty Cash	47	61
CBA Operating Account	971	565
Net Bank Online Saver	142,942	101,614
	<u>143,960</u>	<u>102,240</u>
3. PREPAYMENTS		
Insurance - General	3,058	3,045
Insurance- Workers Compensation	142	133
	<u>3,200</u>	<u>3,178</u>
4. PAYABLES - CURRENT		
Accounts Payable	451	1,435
ATO - GST	4,910	788
ATO - PAYG	560	570
	<u>5,921</u>	<u>2,793</u>
5. ACCRUALS		
Audit Fees (net)	2,100	2,000
	<u>2,100</u>	<u>2,000</u>
6. PROVISION FOR EMPLOYEE ENTITLEMENTS - CURRENT		
Annual leave	1,711	1,465
Long service leave	3,853	0
	<u>5,564</u>	<u>1,465</u>
NON-CURRENT		
Long service leave	412	2,955
Total Provision for Employee Entitlements	<u>5,976</u>	<u>4,420</u>

ARTHRITIS FOUNDATION OF THE NORTHERN TERRITORY INCORPORATED

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2015

	30 June 2015 \$	30 June 2014 \$
2. CASH AND BANK		
Petty Cash	47	61
CBA Operating Account	971	565
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	<u>143,960</u>	<u>102,240</u>
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	<u>3,200</u>	<u>3,178</u>
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6. PROVISION FOR EMPLOYEE ENTITLEMENTS - CURRENT		
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Long service leave	412	2,955
Total Provision for Employee Entitlements	<u>5,976</u>	<u>4,420</u>

ARTHRITIS FOUNDATION OF THE NORTHERN TERRITORY INCORPORATED

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2015

	30 June 2015	30 June 2014
7. UNEXPENDED GRANT & PROJECT BALANCES		
NT Govt Operational Grant	-	14,989
Arthritis Aust - Resources Fund	-	6,765
Arthritis Aust - National Local Exercise Program	54,225	18,382
NTG - Dept Business - New Brochures Funding	-	1,480
Total Unexpended Grants & Project Funds	<u>54,225</u>	<u>41,616</u>
8. OTHER CURRENT LIABILITIES		
People's Choice Community Lottery - Pre-sale Tickets	-	200
Total Unexpended Grants & Project Funds	<u>-</u>	<u>200</u>

9. GOING CONCERN

During the year the Association received grants from government departments and other funding bodies. The Association also conducted fund raising activities and received donations. The future operations of the Association depends on the continuation of these income sources.

10. SUBSEQUENT EVENTS

There are no known subsequent events that affect the financial position of the organisation as at 30 June 2015.

ARTHRITIS FOUNDATION OF THE NORTHERN TERRITORY INCORPORATED

DETAILED STATEMENT OF INCOME AND EXPENDITURE

OPERATIONAL NT GOVERNMENT GRANT

Period 1 July 2014 to 30 June 2015

	Actual	Budget
	\$	\$
INCOME		
NT Government Grant	82,735	80,419
Unexpended Grant Brought Forward	14,989	14,989
TOTAL INCOME	97,724	95,408
EXPENSES		
<u>Operational</u>		
Audit Fees	4,260	4,000
Advertising & Promotion / Newsletter	4,963	800
Bank Charges	442	500
Client support Services	929	-
Electricity	1,788	1,500
Fees & Permits	84	200
IT Support	2,178	1,900
Legal Fees	-	1,000
Internet incl Hosting	-	500
Insurance incl Workers compensation	3,688	5,000
Repairs & Maintenance & Minor Equipment	3,533	1,000
Work Health Safety	62	500
Staff/Volunteer Amenities	779	933
Staff Superannuation	4,169	4,275
Staff Wages	43,880	45,000
Provision for Employee Entitlements- Movement	1,557	1,000
Training	-	2,000
Postage & Freight	117	800
Photocopying	1,057	500
Printing & Stationery	915	500
Rent Office & Outgoings	19,897	19,000
Subscriptions / Memberships	64	500
Telephone / Fax	3,362	4,000
TOTAL EXPENSES	97,724	95,408
Operating surplus	-	-
Unexpended grant funds taken to Balance Sheet as a Current Liability	7	-
Surplus	-	-

ARTHRITIS FOUNDATION OF THE NORTHERN TERRITORY INCORPORATED

DETAILED STATEMENT OF INCOME AND EXPENDITURE

AONT GENERATED FUNDS

Period 1 July 2014 to 30 June 2015

	Actual
	\$
INCOME	
Donations & Gifts	4,284
Fundraising	1,334
Membership Fees	2,061
Course Fees	538
Arthritis Australia	18,501
Bank Interest	2,598
TOTAL INCOME	29,316
EXPENSES	
<u>Operational</u>	
Administration Fees	2,586
Advertising & Promotion	327
Staff/Volunteer Training	510
Travel & Accommodation	1,345
TOTAL EXPENDITURE	4,768
Net Result	24,548

DETAILED STATEMENT OF INCOME AND EXPENDITURE

ARTHRITIS AUST - NATIONAL LOCAL EXERCISE PROGRAM

Period 1 July 2014 to 30 June 2015

	Actual	Budget
	\$	\$
INCOME		
Unexpended funds brought forward	18,382	18,382
Grant	71,125	23,253
TOTAL INCOME	89,507	41,635
EXPENDITURE		
Office Rent	1,977	6,982
Program Co-ordinator NLEP	21,433	22,871
Workers Comp Insurance	244	244
Superannuation	926	926
Wages & Salaries	9,746	9,746
Travel	956	866
TOTAL EXPENDITURE	35,282	41,635
Operating Surplus	54,225	-
Unexpended grant funds taken to Balance Sheet as a Current Liability	54,225	-
Net Result	-	-

DETAILED STATEMENT OF INCOME AND EXPENDITURE

SENIORS MONTH 2014

Period 1 July 2014 to 30 June 2015

	Actual \$	Budget \$
INCOME		
Grant	1,500	1,500
TOTAL INCOME	<u>1,500</u>	<u>1,500</u>
EXPENDITURE		
Advertising & Promotion	1,044	1,044
Consultancy Fee	382	382
Printing & Stationery	74	74
TOTAL EXPENDITURE	<u>1,500</u>	<u>1,500</u>
Net Result	<u>-</u>	<u>-</u>

DETAILED STATEMENT OF INCOME AND EXPENDITURE

ARTHRITIS AUST - RESOURCES FUND

Period 1 July 2014 to 30 June 2015

	Actual \$	Budget \$
INCOME		
Grant - Other Brought Forward	6,765	6,765
TOTAL INCOME	<u>6,765</u>	<u>6,765</u>
EXPENDITURE		
Office Requirements	749	-
Travel & Accommodation	4,541	-
Resource Distribution	1,475	-
TOTAL EXPENDITURE	<u>6,765</u>	<u>6,765</u>
Net Result	<u>-</u>	<u>-</u>

DETAILED STATEMENT OF INCOME AND EXPENDITURE

NTG - NEW BROCHURES

Period 1 July 2014 to 30 June 2015

	Actual \$	Budget \$
INCOME		
Unexpended funds brought forward	1,480	1,480
TOTAL INCOME	<u>1,480</u>	<u>1,480</u>
EXPENDITURE		
Brochures	1,183	1,183
Postage & Stationery	297	297
TOTAL EXPENDITURE	<u>1,480</u>	<u>1,480</u>
Net Result	<u>-</u>	<u>-</u>