

**The Arthritis Foundation of the Northern Territory Incorporated**  
Trading as Arthritis & Osteoporosis NT

**Annual Report**  
**2017 - 2018**

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## Introduction

Welcome to the 2017-2018 Annual Report of The Arthritis Foundation of the Northern Territory Incorporated. It is designed to meet the requirements of the organisation's Constitution and the Associations Act, containing all information required for the Annual Return to the NT Department of Business. For the year ending 30 June 2018, the Board has performed all Management Committee functions.

The Foundation has a number of business names, the most often used being Arthritis & Osteoporosis NT (AONT). In keeping with this practice "AONT" will be used throughout this document.

AONT is primarily an organisation for the benefit of, and services to, people with arthritis and osteoporosis. These services may also have relevance to some other musculoskeletal conditions.

## President's Report

I am pleased to present my first President's report to the 2018 AGM covering our achievements in the 2017-2018 year. I wish to acknowledge the leadership of our previous President Peg Gellert. Her talents are being enjoyed in her new Queensland community.

I was honoured to be invited and to accept the role of President in March this year at the invitation of the AONT Board. Without this conscientious, knowledgeable and very hard working Board there would not be Arthritis and Osteoporosis NT. I particularly wish to thank Executive Board Members Margaret Murray, Hilary Fowler and Ruth Garden for their support, expertise and guidance. Along with Ordinary Board members we meet monthly to attend to business but a lot of hard work and hours of volunteer time occur every week by many.

Our relationship with Arthritis Australia continues to be strong but always evolving. Our local challenge is to remain relevant and meet the needs of our current and future members in accessible ways. I see our core business is to educate not only those living with Arthritis and Osteoporosis but also to educate the wider community. To increase awareness, be it towards funding for research or empathy and support to a family member or friend, is our goal.

Yes, we are embracing email, Face Book and our Web Page whilst continuing our hard copy newsletter providing opportunity for everyone to engage. We welcome your feedback and continue to bring current information to your attention.

## Staffing

We have two ongoing part time positions - Administrative Assistant and Bookkeeper - which equate to one full time position. See "[Structure and Running of the Organisation](#)" on Page 6 for more detail.

Natalie Valastro, our bookkeeper, has been with us since early 2006, and Deirdre Moldenhauer, our Administrative Assistant joined us in April 2014. Natalie and Deirdre are core personnel within our organisation and highly valued. Thanks to both Natalie and Deirdre for your reliable support.

## Volunteers

Thank you to all the volunteers, including all members of the Board, who do so much to keep the organisation going, including:

- working in the office regularly;
- running self-help courses & support groups and
- supporting a wide range of activities outside office hours.

To fully appreciate the extent of this effort, see Page 7 for a detailed list of volunteer activities.

I particularly want to thank those volunteers who bring special expertise (technical, creative, administrative and managerial) to the organisation and/or contribute many, many hours to support service delivery and ensure that all our legal obligations are met.

Office hours continue to be 9:30am to 2:00pm Monday through to Thursday. Between the volunteers and paid staff there are usually at least two people in the office each day. There are occasional days when the office is late in opening or early in closing due to unavailability of personnel. Additional details of our activities are listed in “Achievements” on Pages 9 to 14.

## Support of AONT by the Community and Other Organisations

Once again I would like to thank all those who have supported AONT throughout the year:

- members and non-members who have made donations, often on a regular basis;
- Arthritis Australia for collaborating on special projects and providing AONT with up to date information and materials;
- the Arthritis Foundations of SA and WA for subsidising the cost of our Secretary attending the Face to Face CEO’s conference in Sydney;
- the Arthritis Foundation of South Australia for ongoing assistance with their revamped pain management course, “Take Charge of Pain”;
- the Arthritis Foundation of New South Wales and Western Australia for materials;
- the people who coordinate and attend our Palmerston support group and keep it active;
- Margaret Murray for coordinating our Darwin support group;
- the various organisations who invite us to provide presentations and/or participate in their events and
- all those who help with fundraising events.

Joan Crombie  
President

## Governance

As an organisation incorporated under the NT Associations Act, the Board has the responsibility of running the organisation, with authority to employ persons as necessary and viable. We first became incorporated in July 1983. As a responsibility of this incorporation, the Board also reports annually to the Australian Charities and Not-for-profit Commission (ACNC). Nowadays, with recurrent NT Government funding, we are able to maintain an office in the Rapid Creek Business Village, with modest staffing levels. However, volunteer involvement is still crucial to the viability of the

organisation, with volunteer hours some weeks exceeding that of employee hours. All Board positions are also voluntary.

## The Board

The Board normally meets monthly and maintains regular contact with each other and with staff. Other Board meetings are called as needed to deal with specific matters. Some of our Board members are also regular office volunteers. During the year Treasurer Ruth Garden attended:

- Northern Territory Council of social Services Annual Conference pre conference Sector event,
- Public Consultation on the National Code of Conduct for Health Care Workers, and
- National Standards for Volunteers Workshop

Our Secretary Hilary Fowler also sits on the Council of Advice to Arthritis Australia and acts as our Honorary CEO, attending numerous meetings and teleconferences throughout the year to our mutual benefit.

Our Constitution, adopted at the 2016 AGM, requires election at the Annual General Meeting (AGM) of office bearers: President, Vice-President, Treasurer, Secretary, and a minimum of three and no more than ten ordinary members. The Public Officer is appointed as between Board members. Throughout the year, the Board has authority to appoint a member to fill any vacancy arising, whether office bearer or ordinary member and any person so appointed shall hold office until the following AGM.

As at 30<sup>th</sup> June 2018 the AONT Board comprised:

President	Joan Crombie
Vice President	Margaret Murray
Secretary	Hilary Fowler
Treasurer & Public Officer	Ruth Garden
Ordinary Members	Mary Willis, Mitzi Ferguson, Fiona Park, Shilpi

They first joined the Board:

Ruth Garden	February 2006
Mary Willis	October 2008
Hilary Fowler	March 2010
Joan Crombie	June 2013
Margaret Murray	October 2013
Mitzi Ferguson	January 2017
Fiona Park	December 2017
Shilpi	January 2018

From 1<sup>st</sup> July 2017 until the 2017 AGM on 4<sup>th</sup> November, the Board comprised:

President	Peg Gellert
Vice President	Margaret Murray
Secretary	Hilary Fowler
Treasurer & Public Officer	Ruth Garden
Ordinary Members	Mary Willis, Joan Crombie, Mitzi Ferguson,

Other changes during the year: at the Board meeting of 16<sup>th</sup> May Joan Crombie was appointed President due to former President Peg Gellert having moved interstate.

## Service Agreement

For many years AONT has relied on core funding from Northern Territory Department of Health through a Service Agreement to:

1. advance and disseminate knowledge and understanding of arthritis and osteoporosis and
2. promote healthy lifestyles and self-management to optimise health outcomes and reduce the burden of ill health on individuals, their families and carers.

In June 2017 a new Agreement was entered into for the period 1<sup>st</sup> July 2017 to 30<sup>th</sup> June 2022 with base funding of \$88,782 per annum.

Under this agreement AONT receives quarterly payments in advance and has six-monthly reporting obligations (The Performance Report) from January to June and July to December each year. These reports are in two parts: first, a written report containing statistics and details of the information and support provided, education and training (both volunteers and employees) and evidence of networks and partnerships. “Achievements” on Pages 9 to 14 is a summary of these reports.

The second part of the report is a financial statement demonstrating how funding from the Northern Territory Department of Health was spent. These reports are prepared in-house in the Standard Chart of Accounts format required by the Department. A condition of the Service Agreement is that all NTG funds are fully expended at the end of the Agreement term. To this end, AONT has followed the practise of ensuring that all NTG funds are spent at the end of each financial year.

## Structure and Running of the Organisation

Volunteer efforts are integral to the long term functioning of AONT, while employees provide core support in their given areas of expertise.

### Staff to June 2018:

- |                               |                     |                   |
|-------------------------------|---------------------|-------------------|
| • Administrative Assistant    | Deirdre Moldenhauer | 20 hours per week |
| • Accounts and administration | Natalie Valastro    | 15 hours per week |

### Volunteers

Volunteers have continued to assist with reception and other office duties as required. On any day the office is open there are usually one to three volunteers on duty.

Volunteer hours recorded for the financial year were **1547**. This is equivalent to **32** hours per week (**141** hours per month) for the time the office is open. This includes many hours outside normal office hours in:

- general administration;
- education activities;
- fundraising and networking with different people and organisations.

## **Responsibilities assumed by volunteers (including Board members) and assisted by employees:**

- mandatory reporting;
- membership database;
- community speaking engagements;
- distribution lists;
- fundraising activities (no separate fundraising committee);
- information stands;
- general administration, including reception duties, production of leaflets, printing of materials;
- suitability of grant opportunities;
- network meetings, subject to availability;
- newsletter production and distribution, four per year to all members, plus complimentary mailings;
- presentations;
- records management & resource management;
- pain self-management courses;
- support groups: convening, arranging special events & guest speakers and
- volunteer recruitment & support.

## **Volunteer activities outside the office include:**

- fundraising activities;
- maintaining permanent information displays;
- networking with other community and government organisations;
- presentations to various forums;
- facilitating pain self-management courses; and
- support groups.

## **Membership**

Membership falls due on 1<sup>st</sup> July each year and individual renewal notices are usually sent out with the September and December newsletters. At 30 June 2018 the number of memberships was 91, made up of 85 individual memberships and 6 family memberships. The membership comprises 85 females and 12 males.

Membership income really does make a difference to AONT's ability to provide services. Members have the satisfaction of helping an organisation help many others and should be proud of their contribution to this purpose.

Membership benefits include:

- |  |   |
|--|---|
| • access to self-management courses;       | • health advisory service and               |
| • access to support groups;                | • newsletter mail outs, four times per year |
| • borrowing library;                       |   |
| • free or subsidised entry to AONT events; |   |



## Support Groups

The role of a support group is for participants to leave these meetings feeling better than when they arrived. New faces are very welcome.

**Palmerston Arthritis Support Group** – this long established group meets on the 3<sup>rd</sup> Monday of each month at 10:00am at the Brennan Electorate Office opposite the Target store. Guest speakers, special events and activities are usually arranged by convenor Anne Coutts.

**Darwin Support Group** – at the time of writing this report, a decision has been made to suspend the Darwin meetings for the time being. The group was coordinated by Vice-President Margaret Murray and had been meeting on the first Friday of each month from 11am to 12:30pm at the AONT office in Rapid Creek.

## Donations, Fund Raising and Sponsorship

Donations and sponsorship (both unrestricted and tied) over 2017-2018 amounted to \$5,232. Supplementary income is essential to our capacity to deliver much needed services as the Service Agreement income is insufficient to completely cover operating costs.

Thanks to the many members and non-members who have made donations, small and large, including:

- members who made donations,
- Arthritis Foundations of SA and WA, sponsoring our attendance at an interstate conference,
- Country Women's Association NT, Darwin branch,
- Nightcliff Lions,
- Berry Springs Tavern and their patrons,
- Merit Partners,
- family and friends of a late member, donating in his honour.

Thank you to the members and businesses who have supported our charity jugs distribution and collection.

An unexpected major expense was to replace out IT Server early 2018. Donations were sought from members and various community groups to recoup this expense. Our insurance claim was not successful and the replacement was not eligible for any small grant program. More detail on our financial position can be found in the Treasurer's "**Financial Report**" on Page 15.



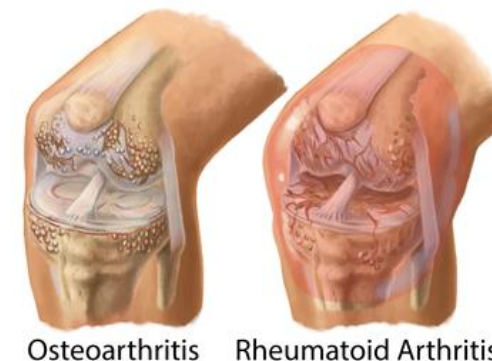
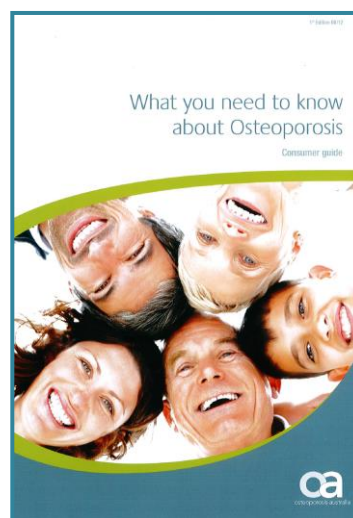
## Achievements

Much of AONT's work is disseminating information in response to requests through: telephone calls, emails, visits to the office, presentations to various audiences, and information stands at community events. Permanent brochure stands in Palmerston are part of our pro-active approach to make information more readily available to the general public.

### Arthritis information

Materials developed by Arthritis Australia available at the AONT office include: arthritis information sheets and booklets which cover numerous conditions, parts of the body affected, medical management, complementary therapies and general management.

### Osteoporosis information



This booklet on osteoporosis is available from the office. Call in to pick up a copy or ring 8948 5232.

The following tables are drawn from our twice yearly reports to the Northern Territory Department of Health, as part of our Service Agreement, and provide an overview of our activities from 1 July 2017 to 30 June 2018. All activities rely on our committed and hardworking volunteers and in part on AONT generated income which includes donations. Activities from July 2018 to the time of writing this report are not included in these tables but may be referred to elsewhere in the Report.

## Enquiries & information packages distributed *A refers to arthritis, O refers to osteoporosis*

Location	A/O	Category	Time (min)	No of enquiries		Information Packs	Referrals	
				Male	Female			
Darwin/ Palmerston	A	General public	775	11	23	29	Water exercise	2
	O	General public	410	8	10	15	Exercise	5
	Undiagnosed	General public	235	8	10	15	Pain management	13
	A & O	Health Professionals	10		2		Territory Hands	3
Other NT	A	General Public	50	1	7	2	Support Group	6
	O	General public	15		2	2	Physiotherapist	1
		<b>Totals</b>	<b>1565</b>	<b>28</b>	<b>54</b>	<b>63</b>		<b>30</b>

## Consumer Education *A refers to arthritis, O refers to osteoporosis*

Location	Date	Disease Category	Title of Event/Course/ Group	Type	Attendees	Total Hours for Project including volunteer hours
	Year round	A & O	Website <a href="http://www.aont.org.au">www.aont.org.au</a> New website set up May to August 2016		Visits ~2000 Pageviews ~3500	300
Palmerston	Monthly	A & O	Palmerston Support Group	Support	5-8	10 per month
Darwin	Monthly	A & O	Darwin Support Group	Support	3-6	3 per month

Location	Date	Disease Category	Title of Event/Course/ Group	Type	Attendees	Total Hours for Project including volunteer hours
Palmerston	11 July	A & O	Restock stands at GP Superclinic, Community Care Centre	Information & resources	Unknown	4
Palmerston	29 Sept	A & O	Reconfigure & restock stands at GP Superclinic, Community Care Centre	Information & resources	Unknown	8
Palmerston	22 & 29 Nov	A & O	Restock stands at GP Superclinic, Community Care Centre	Information & resources	Unknown	6 ½
Darwin	24, 31 Oct	A & O	Take Charge of Pain	Client education, pain management	5	20
Palmerston	29 Nov	A & O	International Day of Disability Event, Palmerston Seniors group	Presentation, information & resources	6	8
Palmerston	29 Jan	A & O	Restock stands at GP Superclinic and Community Care Centre	Information & resources	Unknown	4
Darwin	10 Feb	A & O	Defence Community Organisation	Information & resources	15	15
Palmerston	16 May	A & O	Restock stands at GP Superclinic and Community Care Centre	Information & resources	Unknown	4
Darwin	18 May	O	Darwin High School Healthy Living Expo stand: "Teenage years, time to build strong bones"	Information & resources	250	15
Palmerston	1 June	A & O	COTA Seniors Expo	Information & resources	70	18

## Professional Development – staff and volunteers

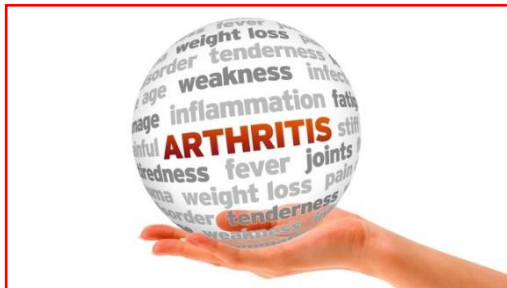
Location	Date	Disease Category	Who	Type	AONT Attendees	Total Hours for Project
Darwin	3 July, 1 Aug, 3 Oct, 16 Nov, 5 Dec	A	Volunteer – Secretary	Teleconferences with reps and CEOs of interstate affiliate Arthritis Foundations	1	8
Sydney	5,6 Sept	A	Volunteer – Secretary	Face-to-face meetings with Arthritis Australia Council of Advice reps and interstate affiliate CEOs. <i>Travel &amp; accommodation funded by Arthritis Australia</i>	1	21
Darwin	25 September		Volunteer – Treasurer	NTCOSS Annual Conference, pre-Conference Sector event	1	7
Darwin	23 Jan	A & O	Volunteer - Treasurer	Public Consultation re National Code of Conduct for Health Care Workers	1	3
Sydney	13,14 March	A	Volunteer - Secretary	Conference of Arthritis Australia Affiliates CEO's. <i>Travel &amp; accommodation sponsored by Arthritis WA &amp; Arthritis SA</i>	1	18
Darwin	28 March	A	Volunteer – Secretary	Teleconference with Arthritis Australia Affiliates	1	3
Darwin	10 April	A & O	Volunteer – Treasurer	National Standards for Volunteers Workshop	1	4
Darwin	8 May	A	Board members and staff	Meeting with Chairman of Arthritis Australia	6	15
Darwin	20 June	A & O	Volunteers – Treasurer and Secretary	Meeting with Peter Styles, previous Vice-Patron re funding	2	4
Darwin	15 May	A	Administration Assistant	Research into GLA:D program for management of osteoarthritis of knee/hip	1	4

## Networks and partnerships

Location	Disease Category	Group	Description
Darwin/Sydney	A	Arthritis Australia and state Affiliates	<ol style="list-style-type: none"> <li>1. AONT has a Member on the Council of Advice of Affiliates</li> <li>2. AONT has a representative at meetings and teleconferences of CEOs of other state Arthritis organisations</li> <li>3. Representative on Working Group re concept of unification of national and state/territory Arthritis Foundations</li> <li>4. Distribute materials produced by Arthritis Australia, Arthritis NSW, and Arthritis QLD</li> </ol>
Darwin/Sydney	O	Osteoporosis Australia	Distribute materials produced by Osteoporosis Australia
Darwin & Palmerston	A & O	Autoimmune Resource & Research Centre (NSW)	Distribute materials through permanent stands in Palmerston and on request through the AONT office
Palmerston	A & O	GP Super Clinic, Community Care Centre	Permanent AONT brochure stands in both locations restocked every two to three months
Darwin	A & O	COTA	Exchange ideas, provide information stalls (including COTA's 2018 Seniors Expo) and provide information & presentations on request
Darwin		Cancer Council NT	Display their materials on AONT shop front window Community Noticeboard

## Health Professional Education *A refers to arthritis, O refers to osteoporosis*

Location	Date	Disease Category	Group	Type	Attendees	Total Hours for Project including volunteer hours
Darwin	6 Sep	A & O	CDU Aged Care students	Information & resources	17	11



Living with arthritis or osteoporosis, like any chronic condition, is not easy. Finding the right balance takes knowledge, commitment and often the help of others.

Visit us:

- at our office in Rapid Creek Business Village (below),
- [www.aont.org.au](http://www.aont.org.au), or
- on Facebook: Arthritis & Osteoporosis NT – Home/Facebook



## Financial Report

As shown in the audited financial statements for the year ended 30 June 2018 the Association has continued the use of accrual accounting to enable a meaningful financial position to be shown. This is reflected in the balance sheet and the statement of income and expenditure as shown below.

The balance sheet shows:

- accrual of expenses incurred and not paid as at 30 June 2018 amounting to \$5,033. These are: a \$2 ATO liability, net audit fees of \$2,200 and provision for employee entitlements of \$2,831  
Details of these expenses are shown in Notes 4, 5 and 6 respectively
- unexpended grants detailed in Note 7 to the accounts. This funding received for specific purposes has been fully expended as at 30 June 2018.

It should be noted:

1. The NT Government Operational Grant has been fully expended within the year and does not fully cover all operational costs of the organisation. The balance of operational costs, \$21,751, has been covered by AONT self generated funds and previous year unexpended funds from Arthritis Australia.
2. The Statement of Income and Expenditure records an operating surplus of \$2,576. This operating surplus has been generated by donations, membership and bank interest and is carried forward to the Members Accumulated Funds in the Balance Sheet.

The organisation is in a reasonable financial position and retains Accumulated Funds of \$95,717 which is reflected in the Balance Sheet and covered by funds in the association bank account. These funds are available to cover operational costs of the organisation that are not fully covered by government grant funds for the 2018-2019 financial year plus any other unfunded areas. Long term reliance on accumulated funds to meet shortfalls is not sustainable, and the Board has given much consideration to ways of increasing income.

As can be seen in the Statement of Income and Expenditure a major outlay for the financial year was for computer equipment and IT support, that is, a total of \$21,201. A large proportion of this was to replace the ageing computer Server. Our insurance claim was not successful, and donations have been sought from members, the public and various community groups with modest responses. Thank you to the many members who have made donations.

Ruth Garden  
Treasurer

## Special Purpose Financial Report

This includes all income and expenditure items (Profit and Loss statement), and a Balance Sheet of all assets and liabilities, both for the full financial year. This report is prepared by an independent auditor.



# Arthritis Foundation of the Northern Territory Incorporated

*SPECIAL PURPOSE FINANCIAL REPORT*  
*for the year ended*  
*30 JUNE 2018*

**ARTHRITIS FOUNDATION OF THE NORTHERN TERRITORY INC****INDEX TO THE SPECIAL PURPOSE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2018**

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**ARTHRITIS FOUNDATION OF THE NORTHERN TERRITORY INC**  
**BOARD OF MANAGEMENT'S STATEMENT**  
**FOR THE YEAR ENDED 30 JUNE 2018**

In our opinion and to the best of our knowledge and belief:

(a) The accompanying financial report as set out on pages 5 to 11, being a special purpose financial report, is drawn up so as to present fairly the state of affairs of the Association as at 30 June 2018 and the results of the Association for the year ended on that date;

(b) The accounts of the Association have been properly prepared and are in accordance with the books of account of the Association; and

(c) The Board has reasonable grounds to believe that the Association will be able to pay its debts as and when they fall due.

We confirm as follows:

(a) The name of each committee member of the association during the financial year were:

President: Joan Crombie - appointed 16th May 2018

President: Peg Gellert - resigned 16th May 2018

Public Officer: Ruth Garden

Vice-President: Margaret Murray

Treasurer: Ruth Garden

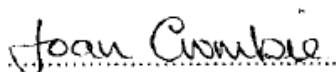
Secretary: Hilary Fowler

Non-Executive members:

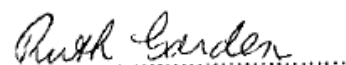
Fiona Park, Mary Willis, Mitzi Ferguson, Shilpi.

(b) The principal activities have not altered from previous years and are:  
 public and individual education and advocacy in the area of arthritis and osteoporosis treatment and management.

The net result of the association for the year was \$2,576 (2017: \$6,161).



President



Treasurer

Darwin

Date: 15.8.2018.



## **Independent auditor's report to the members of Arthritis Foundation of the Northern Territory Incorporated**

### **Opinion**

We have audited the accompanying special purpose financial report of the Arthritis Foundation of the Northern Territory Incorporated (the "Association"), which comprises the balance sheet as at 30 June 2018, the statement of income and expenditure for the year then ended, a summary of significant accounting policies and other explanatory notes and the board of management statement.

In our opinion, the accompanying financial report presents fairly, in all material respects, the financial position of the Arthritis Foundation of the Northern Territory Incorporated as at 30 June 2018 and its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial report.

### **Basis for Opinion**

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the Association in accordance with the independence requirements of the Australian professional accounting bodies. We have also fulfilled our other ethical responsibilities in accordance with the independence requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Emphasis of matter – Basis of Accounting**

Without modifying our opinion, we draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist the Association meet the needs of the Associations Act and the Association's constitution. As a result, the financial report may not be suitable for another purpose.

### **Responsibilities of Management and Those Charged with Governance for the Financial Report**

Management is responsible for the preparation and fair presentation of the financial report in accordance with the financial reporting requirements of the Associations Act and the Association's constitution and has determined the accounting policies used as described in Note 1 are appropriate to meet the needs of the Association and for such internal control as management determines is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the management either intends to liquidate the Association or to cease operations, or have no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association's financial reporting process.

### Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report for the year ended 30 June 2018 as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

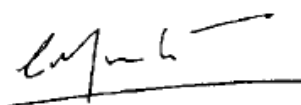
As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*Merit Partners*

Merit Partners



MunLi Chee  
Director

Darwin  
15 August 2018

<http://www.merit.com.au>

ARTHRITIS FOUNDATION OF THE NORTHERN TERRITORY INCBALANCE SHEETAT 30 JUNE 2018

	Notes	30 June 2018 \$	30 June 2017 \$
<u>CURRENT ASSETS</u>			
Cash and bank	2	102,509	117,582
Prepayments & Other Assets	3	-	1,058
		<u>102,509</u>	<u>118,640</u>
<u>NON CURRENT ASSETS</u>			
Property, plant and equipment		-	-
		<u>-</u>	<u>-</u>
<b>TOTAL ASSETS</b>		<u>102,509</u>	<u>118,640</u>
<u>CURRENT LIABILITIES</u>			
Payables	4	2	2,468
Accruals	5	2,200	2,450
Provision for employee entitlements	6	2,831	6,762
Unexpended grants	7	-	12,021
		<u>5,033</u>	<u>23,701</u>
<u>NON CURRENT LIABILITIES</u>			
Provision for employee entitlements	6	1,759	1,798
		<u>1,759</u>	<u>1,798</u>
<b>TOTAL LIABILITIES</b>		<u>6,792</u>	<u>25,499</u>
<b>NET ASSETS</b>		<u>95,717</u>	<u>93,141</u>
<u>MEMBERS FUNDS</u>			
Balance at the beginning of the year		93,141	86,980
Current Year Surplus/(Deficit)		2,576	6,161
Accumulated Funds		<u>95,717</u>	<u>93,141</u>

The Balance Sheet should be read in conjunction with the notes to  
and forming part of the financial statements.

**ARTHRITIS FOUNDATION OF THE NORTHERN TERRITORY INC**  
**STATEMENT OF INCOME AND EXPENDITURE**  
**FOR THE YEAR ENDED 30 JUNE 2018**

	30 June 2018	30 June 2017
	\$	\$
<b>INCOME</b>		
<b>Grant Income</b>		
Unexpended Grants B/Fwd	12,021	28,718
NT Government Grant - Operational	88,782	87,144
<b>Total Grant Income</b>	<b>100,803</b>	<b>115,862</b>
<b>Non-grant Income</b>		
Memberships	1,535	1,525
Fundraising	5,232	3,547
Interest Received	590	907
Course Fees/Miscellaneous	4,949	182
<b>Total Non-grant Income</b>	<b>12,306</b>	<b>6,161</b>
<b>TOTAL INCOME</b>	<b>113,109</b>	<b>122,023</b>
<b>EXPENDITURE</b>		
Audit & Accounting	4,481	4,547
Advertising & Promotion	777	1,202
Education Materials	-	969
Bank charges incl Merchant fees	380	411
Newsletter, Publication & Information Resources	401	349
Business Lodgement Permits & fees	59	111
Memberships	386	68
Computer Equipment, IT Support	21,201	1,410
Electricity	1,383	1,274
General Administration	2,500	5,250
Insurance - General & Workers Comp	4,169	4,112
Photocopying	681	959
Printing, Stationery & Postage	686	687
Rent	20,858	20,099
Repairs & Maintenance & Minor Equipment	421	180
Staff / Volunteers Training	-	177
Salary & Wages	47,943	52,456
Superannuation	4,555	4,983
Employee Entitlements Movement	(3,970)	399
Staff Amenities	72	259
Telephone	1,942	1,194
Travel	1,028	2,199
Volunteer & Member	420	421
Work Health Safety	160	125
<b>TOTAL EXPENDITURE</b>	<b>110,533</b>	<b>103,841</b>
<b>Operating Surplus</b>	<b>2,576</b>	<b>18,182</b>
<b>Unexpended Balances Carried Forward</b>		
Unexpended Grants Carried Fwd	-	12,021
Balances Carried Forward	-	12,021
<b>Net Operating Surplus/(Deficit)</b>	<b>2,576</b>	<b>6,161</b>

The Statement of Income & Expenditure should be read in conjunction with the notes to and forming part of the financial statements.



ARTHRITIS FOUNDATION OF THE NORTHERN TERRITORY INC

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2018

**1. SUMMARY OF ACCOUNTING POLICIES**

The accounting policies adopted by the Association are stated in order to assist in the understanding of the financial report. These policies have been consistently applied except as otherwise indicated.

**(a) Financial Reporting Framework**

The Association is not a reporting entity because in the opinion of the Board there are unlikely to exist users of the financial report who are unable to command the preparation of reports tailored so as to satisfy specifically all of their information needs. Accordingly, this "special purpose financial report" has been prepared to satisfy the Board's reporting requirements under the Constitution and the *Associations Act NT*. The Association is a not-for-profit entity.

The financial report has been prepared on an accruals basis and except where stated, does not take into account changing money values or current valuations of non-current assets.

**(b) Depreciation of Property, Plant and Equipment**

Items of property, plant and equipment with a cost of \$20,000 and over (if any), are capitalised and depreciated over their estimated useful lives using the straight line method. Other items of property, plant and equipment below this threshold are expensed.

**(c) Employee Entitlements**

The amount expected to be paid to employees for their pro-rata entitlements to long service and annual leave is accrued annually at current wage rates.

Sick leave is accrued in the payroll system but not provided for in the accounts, sick leave is non-vesting.

A provision for long service leave is recorded on a pro-rata basis and is measured at current rates and classified as both current and non-current liability as applicable.

**(d) Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST. Receivables and payables are recognised inclusive of GST. The net amount of GST recoverable from, or payable to, the taxation authority is included as part of receivables or payables.

**(e) Government Grants**

Grants are recognised as revenue in accordance with the year in which the service to which they relate is performed. Grants received or receivable in respect of services that will be provided in future years, are treated as a liability. The portion of grants unspent at year end, is transferred to current liabilities as unexpended grants and carried forward to the next financial year.

**(f) Income Tax**

The Association is exempt from income tax.

**ARTHRITIS FOUNDATION OF THE NORTHERN TERRITORY INC****NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS****FOR THE YEAR ENDED 30 JUNE 2018**

	30 June 2018 \$	30 June 2017 \$
<b>2. CASH AND BANK</b>		
Petty Cash	33	32
CBA Operating Account	11,891	6,553
Net Bank Online Saver	90,585	110,997
	<u>102,509</u>	<u>117,582</u>
<b>3. PREPAYMENTS</b>		
Other Assets	-	1,058
	<u>0</u>	<u>1,058</u>
<b>4. PAYABLES - CURRENT</b>		
ATO - GST	(482)	1,464
ATO - PAYG	484	1,004
	<u>2</u>	<u>2,468</u>
<b>5. ACCRUALS</b>		
Audit Fees (net)	2,200	2,200
Telephone	-	250
	<u>2,200</u>	<u>2,450</u>
<b>6. PROVISION FOR EMPLOYEE ENTITLEMENTS CURRENT</b>		
Annual leave	2,602	2,889
Long Service Leave	229	3,873
	<u>2,831</u>	<u>6,762</u>
<b>NON-CURRENT</b>		
Long Service Leave	1,759	1,798
<b>Total Provision for Employee Entitlements</b>	<u>4,590</u>	<u>8,560</u>

ARTHRITIS FOUNDATION OF THE NORTHERN TERRITORY INCNOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2018

	30 June 2018 \$	30 June 2017 \$
<b>7. UNEXPENDED GRANT</b>		
Arthritis Aust - National Local Exercise Program	0	12,021
	<u>0</u>	<u>12,021</u>

**8. GOING CONCERN**

During the year the Association received grant funds from government departments and other funding areas. The Association also conducted fund raising activities and received donations. The future operations of the Association depends on the continuation of these income sources.

**9. SUBSEQUENT EVENTS**

There are no known subsequent events that affect the financial position of the organisation as at 30 June 2018.

ARTHRITIS FOUNDATION OF THE NORTHERN TERRITORY INCDETAILED STATEMENT OF INCOME AND EXPENDITURE**OPERATIONAL NT GOVERNMENT GRANT**Period 1 July 2017 to 30 June 2018

	Actual	Budget
	\$	\$
<b>INCOME</b>		
NT Government Grant	88,782	88,784
<b>TOTAL INCOME</b>	<b>88,782</b>	<b>88,784</b>
<b>EXPENSES</b>		
<b><u>Operational</u></b>		
Audit Fees	2,281	2,300
Arthritis Australia Administration Fee	1,000	1,000
Electricity	1,383	1,200
IT Support	8,621	1,600
Insurance incl Workers compensation	4,169	4,170
Staff Superannuation	4,555	5,000
Staff Wages	47,943	52,000
Provision for Employee Entitlements- Movement	(3,970)	500
Rent Office & Outgoings	20,858	20,000
Telephone	1,942	1,014
<b>TOTAL EXPENSES</b>	<b>88,782</b>	<b>88,784</b>
<b>Operating surplus</b>	<b>-</b>	<b>-</b>

**ARTHRITIS FOUNDATION OF THE NORTHERN TERRITORY INC****DETAILED STATEMENT OF INCOME AND EXPENDITURE****AONT SELF GENERATED FUNDS**

Period 1 July 2017 to 30 June 2018

**INCOME**

Donations & Gifts	5,232
Membership Fees	1,535
Course Fees/Misc	30
Insurance Recovery	4,919
Bank Interest	590

**TOTAL INCOME****12,306****EXPENSES**

Accounting & Audit fee	2,200
Advertising & Promotions	86
Bank Charges	27
Photocopying/Newsletter Expense	145
Travel & Accommodation	518
Computer Equipment, IT Support	6,283
Staff/Volunteer	59
Repairs & Maint & Minor Equipment	412

**TOTAL EXPENDITURE****9,730****Net Result****2,576****DETAILED STATEMENT OF INCOME AND EXPENDITURE****ARTHRITIS AUST - NATIONAL LOCAL EXERCISE PROGRAM**

Period 1 July 2017 to 30 June 2018

	Actual	Budget
	\$	\$
<b>INCOME</b>		
Unexpended funds brought forward	12,021	12,021
<b>TOTAL INCOME</b>	<b>12,021</b>	<b>12,021</b>
<b>EXPENDITURE</b>		
Accounting & Audit	-	2,000
Advertising & Promotion	691	700
Arthritis Australia Administration Fee	1,500	4,250
Bank Charges	353	420
Electricity	-	200
Fees & Permits	58	100
Computer Equipment, IT Support	6,297	-
Repairs-Maint & Cleaning	9	150
Staff Amenities/ Volunteer	433	501
Training	-	1,420
Photocopying / Printing/ Stationery	993	1,720
Postage & Freight & Newsletter	631	400
Subscriptions/Memberships	386	-
Work Health Safety	160	160
Training, Travel & Accommodation	510	-
<b>TOTAL EXPENDITURE</b>	<b>12,021</b>	<b>12,021</b>
<b>Operating Surplus</b>	<b>-</b>	<b>-</b>